

Board of Directors

Southern California Flex Academy

MINUTES of the REGULAR BOARD MEETING AGENDA

Wednesday, June 10, 2026, 2:00 PM

Meeting Location: 555 W Foothill Blvd. Claremont, Ca. 91711

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time, in-person at the location(s) above, or by directing advance written comments to the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

MEETING AGENDA & RELATED MATERIALS

For more information concerning this agenda or for materials relating to this meeting, please contact the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 2335 W. Foothill Blvd., Upland, CA 91786.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

I. Opening Items

A. Meeting Called to Order 2:00 PM

B. Welcome and Roll Call

C. Adoption of Agenda

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

D. Approval of Minutes

5/13/26 Board Meeting Minutes

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

E. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. At the designated time for public comment, speakers line up at the designated podium at the meeting location(s), use Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of two minutes for his or her comments.

Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting. Exceptions are made for items labeled "Public Hearing".

II. Closed Session

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code section 54957

Title: Chief Executive Officer

III. Information Item:

Local Performance Indicator Self Reflection

The State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area.

IV. Action Items

A. April Financials

The Board will consider approval of the financials from April 2026.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

B. Local Control Accountability Plan (LCAP) and Budget Overview for Parents (BOP)

The Board will review, hold a public hearing, and consider approval of the Local Control Accountability Plan (LCAP) and Budget Overview for Parents (BOP). The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs and also local indicators are reported to the board. The initial LCAP public hearing was held on May 13, 2026.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

C. 2026-2027 Southern California Flex Academy Annual Budget

The Board will review and consider the approval of the 2026-2027 Southern California Flex Academy Annual Budget.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

D. Local Control Accountability Plan (LCAP) Federal Addendum

The Board will review and consider approval of the LCAP Federal Addendum as part of meeting requirements for Every Student Succeeds Act (ESSA) school plan.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

E. Local Control Accountability Plan (LCAP) Summary of Expenditures from Federal Funds

The Board will review and consider approval of the 2026-27 Local Control Accountability Plan (LCAP) Summary of Expenditures from Federal Funds.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

F. Consolidated Application Reporting System (CARS)

The Board will review and consider approval of the Consolidated Application Reporting System (CARS) Spring Release Application. CARS is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices, school districts, and direct funded charter schools throughout California.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

G. Education Protection Act

The Board will review and consider approval of the allocation and use of the Education Protection Act (EPA) funds under Article XIII, Section 36 of the California Constitution. School districts, county office of education, and community college districts (LEAs) are required to post an accounting of funds received from the EPA account and how those funds are expended on the school website.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

H. Proposition 28: Arts and Music in Schools Funding Annual Report

The Board will review and consider approval of the annual report for the fiscal year 2025-2026 school year.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

I. Compensation Study for Charter School Executive Directors/CEOs/Superintendents

The Board will review and consider acceptance of a compensation study in accordance with 26 CFR 53.4958-6 related to the proposed compensation for the Chief Executive Officer role.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

J. Oral Report of Executive Compensation Paid to the Chief Executive Officer

The Board will make an oral report of a summary of a recommendation for a final action on the salary and compensation paid in the form of fringe benefits of the Chief Executive Officer role in accordance with Government Code Section 54953(d)(3).

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

K. Approval of Employment Agreement for the Chief Executive Officer

The Board will review and consider approval of the Employment Agreement for the Chief Executive Officer effective as of July 1, 2026.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

L. Appointment of President and Chief Executive Officer

The Board will review and consider approval of the appointment of an employee to the President and Chief Executive Officer role.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

M. Board Member Nominations

The Board will accept and approve nominations for Board members for the 2026-2027 term.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

N. Board Member Appointments

The Board will appoint Board members for the 2026-27 term.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

O. Appointment of Board Chair

The Board will consider and approve the appointment of a member of the board to the Board Chair role.

Adopted: 2 yays (Banuelos, Wirt): 0 nays, 1 abstention

P. Appointment of Treasurer

The Board will consider and approve the appointment of a member of the board to the Treasurer role.

Adopted: 2 yays (Banuelos, Lee): 0 nays, 1 abstention

Q. Appointment of Secretary

The Board will consider and approve the appointment of a member of the board to the Secretary role.

Adopted: 2 yays (Lee, Wirt): 0 nays, 1 abstention

R. 2026-2027 Parent/Guardian and Student Handbook

The Board will review and consider approval of the 2026-2027 Parent/Guardian and Student Handbook.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

S. 25-26 Employee Stipends

The board will consider ratifying employee agreement addendums for the support services of the 2025-2026 school year. 25260039, 25260040, 25260041, 25260042, 25260043, 25260044, 25260045, 25260046, 25260047, 25260048, 25260049, 25260050, 25260051, 25260052, 25260053, 25260054, 25260055, 25260056

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

T. Amended Fiscal Policies

The board will review and consider adopting amended fiscal policies.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

U. Great Hearts Nova

The Board will review and consider approval of the Great Hearts Nova marketing proposal.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

V. Comfort Insurance

The board will review and consider approval of the Comfort insurance proposal.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

W. Student Cell Phone and Digital Device Policy

The board will review and consider adopting a student cell phone and digital device policy in compliance with AB3216.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

X. Artificial Intelligence Policy

The Board will review and consider adopting a policy regarding the use of artificial intelligence technology policy for students and employees.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

Y. 26-27 Employment Agreements

The board will consider ratifying employment agreements for the 2026-2027 school year.

(one H.S. Academic Counselor, one Principal, one Assistant Principal, one Spec. Ed. Director, two student success coaches, one Executive Assistant, four Spec. Ed teachers, two Spec. Ed Program Specialists, one English Language Coordinator, one Student Success Coordinator, one Academic Intervention Coordinator, one Enrollment-Student Support Associate, one Academic Testing Specialist, one H.S. Program Specialist, four Academic Intervention Specialists, one Information Systems Specialist, one Information Technology Systems Manager, one HR Director, one Office-Payroll Manager, eighteen teachers)

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

Z. Salterra SEO and Website Proposal

The board will review and consider approval of the Salterra SEO proposal.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

AA. Extreme Weather Protocol

The board will review and consider adopting an extreme weather protocol in compliance with SB1248.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

BB. IXL Learning

The board will review and consider approval for a three-year renewal of IXL Learning to provide supplemental instructional resources for students.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

CC. Charter Tech Services

The board will review and consider approval of the Charter Tech Services (CTS) proposal to provide technology services for the 2026-2027 school year.

Adopted: 3 yays (Banuelos, Lee, Wirt): 0 nays, 0 abstentions

V. Administrative Reports

Michelle Romaine, Chief Executive Officer – **Graduation Highlights** PAC, ELAC, EL-PAC

VI. Closing Items

a. Board Member Comments

b. Motion for Adjournment

The meeting adjourned at 3:24 PM