

Board of Directors

Southern California Flex Academy

MINUTES of the REGULAR BOARD MEETING AGENDA

Wednesday, May 13, 2026, 2:00 PM

Meeting Location: 555 W Foothill Blvd. Claremont, Ca. 91711

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time, in-person at the location(s) above, or by directing advance written comments to the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

MEETING AGENDA & RELATED MATERIALS

For more information concerning this agenda or for materials relating to this meeting, please contact the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 2335 W. Foothill Blvd., Upland, CA 91786.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

I. Opening Items

A. Meeting Called to Order 2:00 PM

B. Welcome and Roll Call

C. Adoption of Agenda

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

D. Approval of Minutes

3/11/26 Board Meeting Minutes

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

E. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. At the designated time for public comment, speakers line up at the designated podium at the meeting locations(s), use Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of two minutes for his or her comments.

Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting. Exceptions are made for items labeled "Public Hearing".

II. Public Hearing: Pursuant to Education Code (EC) 52062(B)(1) Local Control Accountability Plan (LCAP) Draft

The board will conduct a public hearing to allow members of the public to make comments and recommendations regarding the specific actions and expenditures proposed to be included in the Local Control and Accountability Plan (LCAP).

The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs (CDE, 20210). The current draft of the LCAP is available for inspection during SCFA's regular business hours at 2335 W. Foothill Blvd., Upland, CA 91786 and for download at: [2026 LCAP](#)

III. Action Items

A. Memorandum of Understanding

The Board will review and consider approval of the Memorandum of Understanding with Lucerne Valley Unified School District.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

B. February and March Financials

The Board will review and consider approval of the financials from February and March 2026.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

C. Charter School Management Corporation (CSMC)

The Board will review and consider approving the CSMC proposal to provide fiscal back-office service.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

D. 26-27 SCFA Employee Handbook

The Board will review and consider approval of the 26-27 SCFA Employee Handbook.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

E. 26-27 Certificated Teacher Salary Schedule

The Board will review and consider the approval of the 26-27 Certificated Teacher Salary Schedule.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

F. 26-27 Classified Salary Schedule

The Board will review and consider the approval of the 26-27 Classified Salary Schedule.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

G. 26-27 Licensed Compensation Schedule

The Board will review and consider the approval of the 26-27 Licensed Compensation Schedule.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

H. 26-27 Certificated Administrative Compensation Schedule

The Board will review and consider the approval of the 26-27 Certificated Administrative Compensation Schedule.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

I. Employment Agreement Addendum for the Director of Special Education

The Board will review and consider the approval of an addendum to the employment agreement for the Director of Special Education for the 2026-27 School Year.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

J. Appointment of SELPA Representative

The Board will review and consider approval of a SELPA Representative to attend Executive Board Meetings on behalf of the school.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

K. Large Roster Compensation Program

The Board will review and consider approval of the Large Roster Compensation Program.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

L. 26-27 Board Meeting Dates Amendment

The Board will review and consider approval of the amended 26-27 Board Meeting Dates.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

M. 25-26 Employee Stipends

The board will consider ratifying employee agreement addendums for the support services of the 2025-2026 school year. 25260026, 25260027, 25260028, 25260029, 25260030, 25260031, 25260032, 25260033, 25260034, 25260035, 25260036, 25260037, 25260038

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

N. Compliance with CalSTRS Certification

The Board will review and approve actions to comply with a certification form requested by CalSTRS.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

O. Amended/Restated Articles of Incorporation

The Board will consider adopting a board resolution to approve the filing of amended/restated articles of incorporation.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

P. 26-27 School Calendar Amendment

The Board will review and consider approval of the amended 26-27 School Calendar.

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

Q. Professional Boundaries Policy

The Board will consider adopting a revised professional boundaries policy in compliance with SB 848 (2025).

Adopted: 2 yays (Banuelos, Wirt): 0 nays; 0 abstentions, Lee absent

Administrative Reports

Michelle Romaine, Chief Executive Officer **LVUSD Charter School Oversight Review 2025-2026**

Kristen Mandell, Principal - PAC, ELAC, EL-PAC Presentation, **Charter Renewal Update**

Quynh Tran, Information Technology Systems Manager

IV. Closing Items

a. Board Member Comments

b. Motion for Adjournment

The meeting adjourned at 2:47 PM