

Board of Directors

Southern California Flex Academy

MINUTES of the REGULAR BOARD MEETING AGENDA

Wednesday, October 8, 2025, 2:00 PM

Meeting Location: 555 W Foothill Blvd. Claremont, Ca. 91711

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time, in-person at the location(s) above, or by directing advance written comments to the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

MEETING AGENDA & RELATED MATERIALS

For more information concerning this agenda or for materials relating to this meeting, please contact the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 2335 W. Foothill Blvd., Upland, CA 91786.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

I. Opening Items

A. Meeting Called to Order 2:02 PM

B. Welcome and Roll Call

C. Adoption of Agenda

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

D. Approval of Minutes

9/10/25 Board Meeting Minutes

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

E. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. At the designated time for public comment, speakers line up at the designated podium at the meeting locations(s), use Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of two minutes for his or her comments. Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting. Exceptions are made for items labeled “Public Hearing”.

II. Action Items

A. July and August Financials

The Board will consider approval of the financials from July and August 2025.

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

B. Southern California Flex Academy Wellness Policy

The Board will review and consider approval of the SCFA Wellness Policy.

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

C. Plan Procedural Safeguards

The Board will review and consider approval of the 504 Plan Procedural Safeguards.

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

D. 25-26 Employee Stipends

The board will consider ratifying employee agreement addendums for the support services of the 2025-2026 school year. 25260009, 25260010

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

Administrative Reports

Michelle Romaine, Chief Executive Officer

Kristen Mandell, Principal **LCAP updates**

Sandra Ramirez, English Language Coordinator

III. Closing Items

a. Board Member Comments

b. Motion for Adjournment

The meeting adjourned at 2:45 PM