

Board of Directors

Southern California Flex Academy

MINUTES of the REGULAR BOARD MEETING AGENDA

Wednesday, September 10, 2025, 2:00 PM

Meeting Location: 555 W Foothill Blvd. Claremont, Ca. 91711

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time, in-person at the location(s) above, or by directing advance written comments to the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

MEETING AGENDA & RELATED MATERIALS

For more information concerning this agenda or for materials relating to this meeting, please contact the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 2335 W. Foothill Blvd., Upland, CA 91786.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

I. Opening Items

A. Meeting Called to Order 2:02 PM

B. Welcome and Roll Call

C. Adoption of Agenda

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

D. Approval of Minutes

6/11/25 Board Meeting Minutes

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

E. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. At the designated time for public comment, speakers line up at the designated podium at the meeting locations(s), use Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of two minutes for his or her comments. Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting. Exceptions are made for items labeled “Public Hearing”.

II. Action Items

A. May and June Financials

The Board will consider approval of the financials from May and June 2025.

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

B. Unaudited Actuals

The Board will consider and approve the Unaudited Actuals Report. The Unaudited Actuals Financial Report includes a schedule of the actual revenues, expenditures, and fund balance components.

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

C. EPA Actuals from 24-25 School Year

The Board will review and consider approval of the allocation and use of the Education Protection Act (EPA) funds under Article XIII, Section 36 of the California Constitution. School districts, county office of education, and community college districts (LEAs) are required to post an accounting of funds received from the EPA account and how those funds are expended on the school website.

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

D. Fiscal Policies and Procedures updates

The Board will review and consider ratifying fiscal policies and procedures updates.

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

E. IXL Learning

The Board will review and ratify the IXL Learning proposal to provide the personalized learning platform for practice and instruction in math, English language arts, science, and social studies.

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

F. StrongMind

The Board will review and ratify the StrongMind proposal to provide the student learning management system and curriculum services for 25-26 school year.

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

G. PowerSchool

The Board will review and ratify the PowerSchool proposal to provide the Student Information System for securely managing student data.

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

H. 25-26 Employee Stipends

The board will consider ratifying employee agreement addendums for the support services of the 2025-2026 school year. 25260001, 25260002, 25260003, 25260004, 25260005 25260006 25260007, 25260008

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

I. Clear Administrative Services Credential Cost Reimbursement

The Board will review and consider ratifying Clear Administrative Services Credential Cost Reimbursement Program Agreement with one employee.

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

J. 25-26 Employee Agreements

The Board will consider ratifying employee agreements for the 2025-2026 school year.

(one H.S. Academic Counselor, one Principal, one Assistant Principal, one Spec. Ed. Director, three student success coaches, one part time Executive Assistant, four Spec. Ed teachers, two Spec. Ed Program Specialists, one English Language Coordinator, one English Language Specialist one Student Success Coordinator, two Student Success Coaches, one Academic Intervention Coordinator, one Enrollment-Student Support Associate, one Academic Testing Specialist, four Academic Intervention Specialists, one Information Systems Specialist, one Information Technology Systems Manager, one HR Director, one Office-Payroll Manager, eighteen teachers).

Adopted: 3 yays (Banuelos, Lee, Wirt); 0 abstentions

Administrative Reports

Michelle Romaine, Chief Executive Officer

Kristen Mandell, Principal **Back to School Highlights**

Stephanie Lewis, Student Success Coordinator

III. Closing Items

a. Board Member Comments

b. Motion for Adjournment

The meeting adjourned at 3:12 PM