

**Board of Directors**

**Southern California Flex Academy**

**SPECIAL BOARD MEETING AGENDA**

Wednesday, September 11, 2024, 2:00 PM

**Meeting Location:** Virtual Meeting Due to State of Emergency

Zoom: <https://us06web.zoom.us/j/81258027963?pwd=fmPd2w5lGz6eCMqnYLuZzh3vG0roU8.1>

Teleconference: 1-213-338-8477

Meeting ID: 812 5802 7963

Passcode: 122298

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time or by directing advance written comments to the Chief Executive Officer, Michelle Romaine, at [mromaine@scfa.org](mailto:mromaine@scfa.org).

**MEETING AGENDA & RELATED MATERIALS**

For more information concerning this agenda or for materials relating to this meeting, please contact the Chief Executive Officer, Michelle Romaine, at [mromaine@scfa.org](mailto:mromaine@scfa.org). Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 2335 W. Foothill Blvd., Upland, CA 91786.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Chief Executive Officer, Michelle Romaine, at [mromaine@scfa.org](mailto:mromaine@scfa.org).

**I. Opening Items**

**A. Meeting Called to Order 2:00 PM**

**B. Welcome and Roll Call**

### C. Approval of Virtual Meeting Due to State of Emergency

In light of the State of Emergency declared by the Governor for San Bernardino County arising from the Line Fire ([https://www.gov.ca.gov/wp-content/uploads/2024/09/2024.09.07.SOE-Line-Fire.FINAL .pdf](https://www.gov.ca.gov/wp-content/uploads/2024/09/2024.09.07.SOE-Line-Fire.FINAL.pdf)), pursuant to Government Code Section 54953(e)(1)(A)-(B) the Board will consider whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees. If by vote of the majority of the Board, the Board determines that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, this meeting may proceed virtually.

**Adopted:** 3 yays (Lee, Van Epps, Wirt); 0 nays; 0 abstentions

### D. Adoption of Agenda

**Adopted:** 3 yays (Lee, Van Epps, Wirt); 0 nays; 0 abstentions

### E. Approval of Minutes

8/1/24 Special Board Meeting Minutes

**Adopted:** 3 yays (Lee, Van Epps, Wirt); 0 nays; 0 abstentions

### F. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. At the designated time for public comment, speakers line up at the designated podium at the meeting locations(s), use Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of two minutes for his or her comments. Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting. Exceptions are made for items labeled "Public Hearing".

## II. Information Item

### Education Protection Plan Actuals (EPA)

Under Article XIII, Section 36 of the California Constitution. School districts, county office of education, and districts (LEAs) are required to post an accounting of funds received from the EPA account and how those funds are expended on the school website.

<https://scfa.org/wp-content/uploads/2024/08/SCFA-FY23-24-EPA-Actuals.pdf>

## III. Action Items

### A. June Financials

The Board will consider approval of the financials from June 2024.

**Adopted:** 3 yays (Lee, Van Epps, Wirt); 0 nays; 0 abstentions

### B. Unaudited Actuals Report

The Board will consider and approve the Unaudited Actuals Report. The Unaudited Actuals Financial Report includes a schedule of the actual revenues, expenditures, and fund balance components.

**Adopted:** 3 yays (Lee, Van Epps, Wirt); 0 nays; 0 abstentions

### C. Appointment of Board Chair

The Board will consider and approve the appointment of a member of the board to the Board Chair role.

**Adopted:** 2 yays (Lee, Van Epps, Wirt); 0 nays; 1 abstentions

**D. Employee 24-25 Employment Agreements**

The Board will consider and approve the employee contracts for the 2024-2025 school year. Information Systems Specialist and Special Education Teacher 24250040, 24250041

**Adopted:** 3 yays (Lee, Van Epps, Wirt); 0 nays; 0 abstentions

**E. 24-25 Employee Stipends**

The Board will consider ratifying employee agreement addendums for support services for the 2024-2025 school year. 24250005, 24250006, 24250007, 24250008

**Adopted:** 3 yays (Lee, Van Epps, Wirt); 0 nays; 0 abstentions

**F. Great Hearts Nova**

The board will review and ratify the Nova proposal for School Growth Initiatives which include enrollment and recruitment services.

**Adopted:** 3 yays (Lee, Van Epps, Wirt); 0 nays; 0 abstentions

**IV. Administrative Reports**

Michelle Romaine, Chief Executive Officer

Kristen Mandell, Principal

Stephanie Lewis, Student Success Coordinator

**V. Closing Items**

**a. Board Member Comments**

**b. Motion for Adjournment**

The meeting adjourned at 2:48 PM