

Board of Directors

Southern California Flex Academy

MINUTES of the REGULAR BOARD MEETING AGENDA

Wednesday, June 12, 2024, 2:00 PM

Meeting Location: 555 W Foothill Blvd. Claremont, Ca. 91711

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time, in-person at the location(s) above, or by directing advance written comments to the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

MEETING AGENDA & RELATED MATERIALS

For more information concerning this agenda or for materials relating to this meeting, please contact the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 2335 W. Foothill Blvd., Upland, CA 91786.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

I. Opening Items

A. Meeting Called to Order 2:10 PM

B. Welcome and Roll Call

C. Adoption of Agenda

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

D. Approval of Minutes

5/15/24 Regular Board Meeting Minutes

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

E. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. At the designated time for public comment, speakers line up at the designated podium at the meeting locations(s), use Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of two minutes for his or her comments. Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting. Exceptions are made for items labeled "Public Hearing".

II. Information Items:

Local Performance Indicator Self Reflection

The State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area.

Desert Mountain Charter SELPA Special Education Local Plan Update 2024-2025

The Desert Mountain Charter SELPA Special Education Local Plan describes how special education services are provided for eligible students who reside within a Special Education Local Plan Area (SELPA) region every three years. Both the current plan and a summary of changes is attached. The CAHELP JPA board approved the Special Education Local Plan at their May 10, 2024, meeting, and are providing information to the local school boards of JPA member districts. This plan is located on the SCFA website at: https://scfa.org/wp-content/uploads/2024/05/DMCS-Section-A_Contact-Certifications.pdf

Section B: Governance and Administration

California Education Code requires that the Special Education Local Plan Section B: Governance and Administration be presented for public hearing and approved by the CAHELP JPA Governance Board prior to submission to the California Department of Education (CDE). The Local Plan describes how special education services are provided for eligible students who reside within a Special Education Local Plan Area (SELPA) region every three years.

Section B contains four sections including:

- SELPA Local Plan Requirement
- Policies and Procedures
- Administration of Regionalized Operations and Services
- Special Education Local Plan Services

No major changes were made to the plan. Additional explanations regarding roles and responsibilities of the program specialists, administrative unit, SELPA director and the individual LEAs were included.

Section D: Annual Budget Plan

California Education Code requires that an Annual Budget Plan be presented for public hearing and approved by the CAHELP JPA Governance Council as part of the Local Plan. The 2024-25 Annual Budget Plan describes the revenues and expenditures for special education for all local education agencies in the Desert Mountain Charter SELPA.

Section E: Annual Service Plan

California Education Code requires that an Annual Service Plan be presented for public hearing and approved by the CAHELP JPA Governance Council as part of the Local Plan. The 2024-25 Annual Service Plan describes all special education services currently provided in the Desert Mountain Charter SELPA broken down by type, location, and level of severity. This includes all the services at each and every school in all local education agencies within the Charter SELPA.

III. Action Items

A. April Financials

The Board will consider approval of the financials from April 2024.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

B. 24-25 Annual Budget

The Board will consider and approve the 24-25 SCFA Annual Budget.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

C. Local Control Accountability Plan (LCAP) and Budget Overview for Parents (BOP)

The Board will review and consider the approval of the Local Control Accountability Plan (LCAP) and the Budget Overview for Parents (BOP). The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs and also local indicators are reported to the board. The initial LCAP public hearing was held on May 15, 2024.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

D. Consolidated Application Reporting System (CARS)

The Board will review and consider the approval of the Consolidated Application Reporting System (CARS) Spring Release Application. CARS is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools throughout California.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

E. Education Protection Act

The Board will consider approval of the allocation and use of the Education Protection Act (EPA) funds under Article XIII, Section 36 of the California Constitution. School districts, county office of education, and community college districts (LEAs) are required to post an accounting of funds received from the EPA account and how those funds are expended on the school website.

Website link: <https://scfa.org/wp-content/uploads/2024/06/EPA.pdf>

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

F. Proposition 28: Arts and Music in Schools Funding Annual Report

The Board will consider and approve the annual report for the fiscal year 2023-2024 school year. The school will implement the funds within the three-year expenditure period, ending 2025-2026. **Adopted:** 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

G. Employee 24-25 Employment Agreements

The Board will consider and approval of the employee contracts for the 2024-2025 school year.

24250001, 24250002, 24250003, 24250004, 24250005, 24250006, 24250007, 24250008, 24250009, 24250010, 24250011, 24250012, 24250013, 24250014, 24250015, 24250016, 24250017, 24250018, 24250019, 24250020, 24250021, 24250022, 24250023, 24250024, 24250025, 24250026, 24250027, 24250028 24250029 (K-12 teachers)

Adopted: 3 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 1 abstention

H. 23-24 Employee Stipends

The Board will consider ratifying employee agreement addendums for support services for the 2023-2024 school year. 24250001, 24250002, 24250003, 24250004, 24250005, 24250006, 24250007, 24250008, 24250009, 24250010, 24250011, 24250012, 24250013, 24250014, 24250015, 24250016, 24250017, 24250018 **Adopted:** 3 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 1 abstention

I. Charter School Management Corporation (CSMC)

The board will review and consider approving the CSMC proposal to provide fiscal back-office services. **Adopted:** 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

J. Charter Tech Services

The board will review and consider approval of the Charter Tech Services (CTS) proposal to provide technology services to the school.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

K. NWEA

The board will review and consider approval of the NWEA proposal to provide academic student assessments.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

L. Comfort Insurance

The Board will review and consider approval of Comfort Insurance to provide benefits for staff.

Adopted: 3 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 1 abstention

M. Parsec

The board will review and consider approval of the Parsec proposal for the data platform. To review, analyze, organize, and understand student data for planning academic goals.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

N. 24-25 Employee Handbook

The Board will consider and approve updates to the 24-25 Employee Handbook.

Adopted: 3 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 1 abstention

O. Independent Study Policy

The board will consider and approve the updated Independent Study Policy.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

P. School Calendar 24-25

The Board will consider and approve updates to the 24-25 school year calendar.

Adopted: 3 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 1 abstention

Q. Review of Comparable Compensation Data for Charter School CEOs/Executive Directors

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

R. Closed Session

1. Public Employment

Title: Chief Executive Officer

2. Public Employment
Title: Principal

S. Oral Report of executive compensation paid to the Chief Executive Officer

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

T. Approval of Employment Agreement for the Chief Executive Officer

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt); 0 nays; 0 abstentions

IV. Administrative Reports

Michelle Romaine, Chief Executive Officer
Kristen Mandell, Principal

V. Closing Items

a. Board Member Comments

b. Motion for Adjournment

The meeting adjourned at 3:28 PM