

Board of Directors

**Southern California Flex Academy**

**MINUTES of the REGULAR BOARD MEETING AGENDA**

Wednesday, January 17, 2024, 2:00 PM

**Meeting Location:** 2335 W Foothill Blvd. Upland, Ca. 91786

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time, in-person at the location(s) above, or by directing advance written comments to the Chief Executive Officer, Michelle Romaine, at [mromaine@scfa.org](mailto:mromaine@scfa.org).

**MEETING AGENDA & RELATED MATERIALS**

For more information concerning this agenda or for materials relating to this meeting, please contact the Chief Executive Officer, Michelle Romaine, at [mromaine@scfa.org](mailto:mromaine@scfa.org). Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 2335 W. Foothill Blvd., Upland, CA 91786.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Chief Executive Officer, Michelle Romaine, at [mromaine@scfa.org](mailto:mromaine@scfa.org).

**I. Opening Items**

**A. Meeting Called to Order 2:00 PM**

**B. Welcome and Roll Call**

**C. Adoption of Agenda**

**Adopted:** 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions, Lee absent

**D. Approval of Minutes**

12/6/23 Regular Board Meeting Minutes

**Adopted:** 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions, Lee absent

**E. Public Comment**

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. At the designated time for public comment, speakers line up at the designated podium at the meeting locations(s), use Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of two minutes for his or her comments. Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting. Exceptions are made for items labeled “Public Hearing”.

**F. Administrative Reports**

Michelle Romaine, Chief Executive Officer

Kristen Mandell, Principal

Malia Lovell, Special Education Director

**II. Action Items**

**A. Financials from November 2023.**

The Board will consider approval of the financials from November 2023.

**Adopted:** 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions, Lee absent

**B. School Accountability Report Card (SARC)**

The Board will consider approval of the School Accountability Report Card (SARC).

**Adopted:** 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions, Lee absent

**C. Parent/Guardian/Student Handbook**

The Board will consider approval of the Parent/Guardian/Student Handbook.

**Adopted:** 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions, Lee absent

**D. SCFA Family and Student User Agreement**

The Board will consider approval of the Family and Student User Agreement.

**Adopted:** 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions, Lee absent

**E. SCFA Student Electronic Resource Policy**

The Board will consider approval of the Student Electronic Resource Policy.

**Adopted:** 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions, Lee absent

**F. Closing Items**

**a. Board Member Comments**

**b. Motion for Adjournment**

The meeting adjourned at 2:45 PM  
SCFA Governing Board Meeting

Date: January 17, 2024