

Board of Directors

Southern California Flex Academy

MINUTES of the REGULAR BOARD MEETING AGENDA

Wednesday, December 6, 2023, 2:00 PM

Meeting Location: 555 W Foothill Blvd. Claremont, CA. 91711

Teleconference Location: Turlock Public Library 550 N Minaret Ave. Turlock, CA 95380

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time, in-person at the location(s) above, or by directing advance written comments to the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

MEETING AGENDA & RELATED MATERIALS

For more information concerning this agenda or for materials relating to this meeting, please contact the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 2335 W. Foothill Blvd., Upland, CA 91786.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Chief Executive Officer, Michelle Romaine, at mromaine@scfa.org.

I. Opening Items

A. Meeting Called to Order 2:02 PM

B. Welcome and Roll Call

C. Election of Board Member

The Board will consider electing Ann Lee as a director of the Board.

Adopted: 3 yays (Fernandez, Van Epps, Wirt) 0 nays; 0 abstentions

D. Adoption of Agenda

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt) 0 nays; 0 abstentions

E. Approval of Minutes

11/8/23 Regular Board Meeting Minutes

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt) 0 nays; 0 abstentions

F. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. At the designated time for public comment, speakers line up at the designated podium at the meeting locations(s), use Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of two minutes for his or her comments. Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting. Exceptions are made for items labeled “Public Hearing”.

G. Administrative Reports

Michelle Romaine, Chief Executive Officer

Kristen Mandell, Principal

Patricia Murillo, HS Guidance Counselor

II. Action Items

A. Financials from July 2023 through October 2023

The board will consider approval of the financials from July 2023 through October 2023.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt) 0 nays; 0 abstentions

B. 2023-2024 Revised Operating Budget

The board will consider approval of the 2023-2024 revised operating budget.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt) 0 nays; 0 abstentions

C. 2023-2024 First Interim

Local educational agencies (LEA’s) are required to file a First Interim report on the status of the LEA’s financial health. The Board will consider approval of the 2023-2024 First Interim report.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt) 0 nays; 0 abstentions

D. Bylaws of Southern California Flex Academy

The Board will consider approval of the bylaws.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt) 0 nays; 0 abstentions

E. Independent Auditor’s Report

The state of California requires a financial and programmatic audit for all charter schools after the close of the school year to certify financial solvency and programmatic compliance with all independent study laws and regulations. The audits test, among other things, student attendance reporting, Independent Study Master Agreements, student work samples, and state compliance requirements. The board will review and approve the audit report prepared by its independent auditors for the 2022-23 school year.

Adopted: 4 yays (Fernandez, Lee, Van Epps, Wirt) 0 nays; 0 abstentions

F. Closing Items

Governing Board Meeting
SCFA

Date: December 6, 2023

a. Board Member Comments

b. Motion for Adjournment

The meeting adjourned at 3:04 PM

