

Board of Directors

**Southern California Flex Academy**

**MINUTES of the REGULAR BOARD MEETING AGENDA**

Wednesday, October 11, 2023, 2:00 PM

**Meeting Location:** 2335 W Foothill Blvd. Upland, Ca. 91786

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time, in-person at the location(s) above, or by directing advance written comments to the Chief Executive Officer, Michelle Romaine, at [mromaine@scfa.org](mailto:mromaine@scfa.org).

**MEETING AGENDA & RELATED MATERIALS**

For more information concerning this agenda or for materials relating to this meeting, please contact the Chief Executive Officer, Michelle Romaine, at [mromaine@scfa.org](mailto:mromaine@scfa.org). Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 2335 W. Foothill Blvd., Upland, CA 91786.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Chief Executive Officer, Michelle Romaine, at [mromaine@scfa.org](mailto:mromaine@scfa.org).

**I. Opening Items**

**A. Meeting Called to Order 2:03 PM**

**B. Welcome and Roll Call**

**C. Adoption of Agenda**

**Adopted:** 2 yays (Fernandez, Wirt); 0 nays; 0 abstentions, Van Epps absent

**D. Approval of Minutes Adopted:** 2 yays (Fernandez, Wirt); 0 nays; 0 abstentions, Van Epps absent  
9/8/23 Regular Board Meeting Minutes

**E. Public Comment**

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. At the designated time for public comment, speakers line up at the designated podium at the meeting locations(s), use Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of two minutes for his or her comments. Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting. Exceptions are made for items labeled “Public Hearing”.

**F. Administrative Reports**

Michelle Romaine, Chief Executive Officer

**II. Action Items**

**A. Education Protection Act**

The Board will consider approval of the allocation and use of the EPA funds under Article XIII, Section 36 of the California Constitution. School districts, county office of education, and community college districts (LEAs) are required to post an accounting of funds received from the Education Protection Account (EPA) and how those funds are expended on their district web sites.

Website link: <https://scfa.org/wp-content/uploads/2023/10/SCFA-FY23-24-EPA-Resolution.pdf>

**Adopted:** 2 yays (Fernandez, Wirt); 0 nays; 0 abstentions, Van Epps absent

**B. School Name update on the 23-24 School Calendar**

The board will approve the school’s name update on the 23-24 calendar.

**Adopted:** 2 yays (Fernandez, Wirt); 0 nays; 0 abstentions, Van Epps absent

**C. Resolution Approving Retention Bonuses**

The Board will consider approval of the resolution for staff retention bonuses.

**Adopted:** 2 yays (Fernandez, Wirt); 0 nays; 0 abstentions, Van Epps absent

**D. Review of Comparable Compensation Data for Charter School CEOs/Executive Directors**

The board will review and consider the comparable compensation for Charter School CEOs/Executive Directors. **Adopted:** 2 yays (Fernandez, Wirt); 0 nays; 0 abstentions, Van Epps absent

**E. Closed Session**

Public employment

Title: Chief Executive Officer

**F. Oral Report of executive compensation paid to Chief Executive Officer**

The board will consider approval or the oral report of the executive compensation.

**Adopted:** 2 yays (Fernandez, Wirt); 0 nays; 0 abstentions, Van Epps absent

**G. Approval of Employment Agreement for the Chief Executive Officer**

The board will consider approval of the employment agreement for the Chief Executive Officer.

**Adopted:** 2 yays (Fernandez, Wirt); 0 nays; 0 abstentions, Van Epps absent

**H. Certificated Employee Contracts**

The Board will consider ratifying the following employee contracts: 23240045, 23240046, 23240047 (one Office and Human Resources Assistant, one returning Student Success Coach, one HR/Payroll Manager) **Adopted:** 2 yays (Fernandez, Wirt); 0 nays; 0 abstentions, Van Epps absent

**I. Closing Items**

**a. Board Member Comments**

**b. Motion for Adjournment**

The meeting adjourned at 2:24 PM