

Virtual Preparatory Academy at Lucerne

MINUTES of the REGULAR BOARD MEETING

Wednesday, June 14, 2023, 2:00 PM

Meeting Location: 2335 W Foothill Blvd. Upland, Ca. 91786

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time, in-person at the location(s) above, or by directing advance written comments to the Head of School, Michelle Romaine, at mromaine@vpreplucerne.org.

MEETING AGENDA & RELATED MATERIALS

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

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REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

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I. Opening Items

- A. Meeting Called to Order 2:00 PM**
- B. Welcome and Roll Call**

The school recognized the resignation of board member Jack Pierce

Adoption of Agenda

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

Governing Board Meeting
VPA Lucerne

Date: June 14, 2023

C. Approval of Minutes

5/17/23 Regular Board Meeting

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

D. Public Comment

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One member of the public provided comment, Ronald Packard of Accel Schools.

E. Closed Session

Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases.

F. Administrative Reports:

Michelle Romaine, Head of School
Kristen Mandell, Principal
Tamara Reynolds, Academic Administrator

II. Information Item:

Local Performance Indicator Self Reflection

The State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area.

III. Action Items

A. 23-24 Annual Budget

The Board will consider and approve the 23-24 VPrep Lucerne Annual Budget.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

B. Local Control Accountability Plan (LCAP)

The Board will hold a public hearing and adopt an LCAP pursuant to Education Code Section 47606.5(a). The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs and also local indicators are reported to the board. The initial public hearing was held on May 17, 2023.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

C. Consolidated Application Reporting System (CARS)

The Board will review and consider the approval of the CARS Winter Release Application. The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools throughout California.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

D. Amendment of April Regular Board Meeting Minutes

The Board will consider and approve corrections made to the April Regular Board Meeting Minutes.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

E. 23-24 Board Meeting Dates

The Board will consider approval of the 23-24 Board Meeting Dates.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

F. Bank Signatory

The Board will review and consider approving a resolution to designate bank account signatories.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

G. Charter School Management Corporation (CSMC)

The Board will review and consider approving the CSMC proposal to provide fiscal back-office services to the school.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

H. Paychex

The Board will review and ratify the Paychex proposal to provide payroll processing services to the school.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

I. Charter Tech Services

The Board will review and consider approval of the Charter Tech Services (CTS) proposal to provide Technology services to the school.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

J. StrongMind

The Board will review and consider approval of the StrongMind proposal to provide the student learning management system, curriculum, and enrollment services.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

K. PowerSchool

The Board will review and consider approval of the PowerSchool proposal to provide services for the student information system.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

L. NWEA

The Board will review and consider approval of the NWEA to provide academic student assessments.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

M. Employee Contracts

The Board will review and consider approval of employee contracts for the 2023-24 school year.

Governing Board Meeting

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VPA Lucerne

23240001, 23240002, 23240003, 23240004, 23240005, 23240006, 23240007, 23240008, 23240009, 23240010, 23240011, 23240012, 23240013, 23240014, 23240015, 23240016, 23240017, 23240018, 23240019, 23240020, 23240021, 23240022, 23240023, 23240024, 23240025, 23240026, 23240027, 23240028, 23240029, 23240030, 23240031, 23240032, 23240033, 23240034, 23240035, 23240036, 23240037, 23240038, 23240039, 23240040, 23240041, 23240042, 23240043, 23240044

(Rehiring twenty K-8 teachers, three high school teachers, six Spec. Ed. Teachers, One Academic Counselor, two Student Success Coaches, one Office Manager, and four admin. One Extended School Year Spec. Ed. contract. Six new hires = three high school teachers, three K-8 teachers).

Adopted: 2 yays (Fernandez, Wirt); 0 nays; 1 abstentions

N. Comfort Insurance

The Board will review and consider approval of Comfort Insurance to provide benefits for staff.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

O. Accel School Services Vendor Invoice

The Board will review and consider approval of the payment of the Accel Schools vendor services invoices for May.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

P. Accel School Services Expense Invoice

The Board will review and consider approval of the payment of the Accel Schools expenses invoice for May.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

Q. Closing Items

a. Board Member Comments

b. Motion for Adjournment

The meeting adjourned 3:06 PM

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MINUTES of the SPECIAL BOARD MEETING

Wednesday, June 14, 2023, 3:00 PM

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I. Opening Items

- A. Meeting Called to Order 3:07 PM**
- B. Welcome and Roll Call**
- C. Adoption of Agenda**

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II. Action Items

A. Charter Asset Management

The Board will consider approval of a capital loan to effectively continue the operations of the school.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

B. New School Bank Account

The Board will consider approval of a resolution for a new bank account. The Corporation requires a new bank account to effectively manage its financial transactions and to facilitate the operation of the School.

Adopted: 3 yays (Fernandez, Van Epps, Wirt); 0 nays; 0 abstentions

C. Closing Items

a. Board Member Comments

b. Motion for Adjournment

The meeting adjourned: 3:17 PM