

# Virtual Preparatory Academy at Lucerne

## BOARD OF GOVERNORS MINUTES OF THE REGULAR BOARD MEETING AGENDA Wednesday, April 27, 2022 2:00 PM

**Meeting Location:** Conference Call +1 888-585-9008 Conference Room ID#: 404245753

**NOTICE:** Individuals wishing to speak at the Board Meeting are encouraged to sign up 24 hours in advance of the meeting. Individuals wishing to speak may call (888) 628-2542 and list their names for public input during the meeting.

**Meeting Called to Order at:** 2:00 PM

### Welcome and Roll Call

Board Member	Present	Absent
Delores Collins, President	x	
Jack Pierce, Member	x	

### Adoption of Agenda

**Adopted**

Board Member	Moved	Second	Aye	No	Abstain
Delores Collins		x	x		
Jack Pierce	x		x		

### Approval of Minutes

3/30/22 Regular Meeting

**Adopted**

Board Member	Moved	Second	Aye	No	Abstain
Delores Collins		x	x		
Jack Pierce	x		x		

### Adjourn to Public Hearing

At this time, the Board will adjourn to public hearing.

The Board will now hear input from the public related to the Local Control Accountability Plan (LCAP). The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities.

### Adjourn Public Hearing

Hearing no other public input, the Board now adjourns the public hearing.

### Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers should plan to call the indicated conference call number on the agenda and join by conference call at the beginning of the meeting at the time indicated. Speakers to items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of three minutes for his or her comments. Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting. Exceptions are made for items labeled "Public Hearing".

## Adjourn to Closed Session

The board will consider personnel contracts.

## Adjourn Closed Session

Report of actions taken in closed session.

## Administrative Reports:

Michelle Romaine, Head of School

Kristen Mandell, Assistant Head of School & Operations Manager

Academic Coordinator, Tamara Reynolds

## Information Items

### 27.04.01 Accel School Services Invoices

Accel School Services is a vendor for services to Virtual Preparatory Academy at Lucerne. They provide the Learning Management System, IT support, Financial statements, Accounts payable and receivable, payroll processing and reporting, HR information and benefits.

The invoices are for school services provided for the months of January, February, And March 2022.

### New Business for Action **Adopted**

#### 27.04.02 Employee Contract Template

These contracts will be used for the hiring of Virtual Preparatory Academy at Lucerne employees.

Board Member	Moved	Second	Aye	No	Abstain
Delores Collins		x	x		
Jack Pierce	x		x		

#### 27.04.03 Staff Compensation Studies

The staff compensation studies set the foundation for the compensation for staff for the FY 22 academic calendar.

Board Member	Moved	Second	Aye	No	Abstain
Delores Collins		x		x	
Jack Pierce	x			x	

#### 27.04.04 LCAP Federal Addendum updates – Title I, Part A Title II, Part A, Title IV, Part A **Adopted**

The LCAP Federal Addendum was previously approved in December 2021. Updates to Title I, Part A Title II, Part A, Title IV, Part A have been added in response to the CDE review.

Board Member	Moved	Second	Aye	No	Abstain
Delores Collins		x	x		
Jack Pierce	x		x		

**27.04.05 High School Financial Aid Policy Adopted**

Financial aid awareness affects college access and success and is most effective when students and families have access to information.

Board Member	Moved	Second	Aye	No	Abstain
Delores Collins		x	x		
Jack Pierce	x		x		

**27.04.06 High School Concurrent Enrollment Policy Adopted**

Concurrent Enrollment is when students are concurrently enrolled at Virtual Prep Academy at Lucerne (VPAL) and one or more college courses. Students must meet the VPAL and community college eligibility requirements to participate in concurrent enrollment each semester.

Board Member	Moved	Second	Aye	No	Abstain
Delores Collins		x	x		
Jack Pierce	x		x		

**Motion for Adjournment**

Board Member	Moved	Second	Aye	No	Abstain
Delores Collins		x	x		
Jack Pierce	x		x		

**Meeting adjourned at: 2:29 P.M.**